# NORTHPORT SAFETY, HEALTH & ENVIRONMENT

## COMPLIANCE CHECKLIST

**CONTRACTOR'S PROFILE**

<table>
<thead>
<tr>
<th>Name of Company</th>
<th>Address of Company</th>
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<tr>
<th>Contact Person</th>
<th>E-Mail Address</th>
<th>Tel./No./Fax</th>
<th>Mobile No.</th>
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1. **Safety and Health Policy** (OSHA '94 - Sec. 16)
   - i) Does your company have more than 4 men?  
   - ii) Does your company have safety policy?  

2. **Safety & Health Organization** (OSHA '94 - Sec. 29 & Sec. 30)
   - a) Safety Officer
     - Does the project require safety officer as stated in OSHA '94
   - b) Safety and Health Committee
     - Does your company have more than 40 men?

3. **Safe System of Work** (OSHA '94 - Sec. 15 (2))
   - i) Effective Preventive Maintenance
   - ii) Adequate Access & Egress
   - iii) Procedures, Instruction, Manual for Workers
   - iv) Training for Worker
   - v) Enforcement System
   - vi) Additional Protection for Workers (PPE)
   - vii) HIRARC of Project/Activities, JSA or Equivalent

4. **Arrangement for Safe of the Plant (ERP)** (OSHA '94 - Sec. 15)

5. **Notification of Accident** (OSHA '94 - Sec. 32 & NADPOD Regulation 2004)
   - i) Does your company have any system of accident reporting?
   - ii) Report of Accident in your Organization including Man Day Lost (MDL) and Loss Time Injury (LTI)

6. **Maintenance Report** (OSHA '94 - Sec. 15)
   - i) System of Regular Inspection of Machineries/Equipments
   - ii) Defects Report

7. **Improvement/Upgrading Works Report** (OSHA '94 - Sec. 15)
   - i) By Repair
   - ii) By Replacement

8. **Supplier/Vendor/Subcontractor** (OSHA '94 - Sec. 20)
   - i) Plant Designed & Constructed Safe & without Risk when Used
   - ii) Conduct Any Testing & Examination Prior to Commencement
   - iii) To Disseminate Any Information About the Use of the Plant
   - iv) Conduct Research to Find Any Means of Eliminating/Minimizing Hazards
   - v) Construct & Install Plant Safely

9. **Safety Performance For Contract Renewal**
   - i) Total of accident involved in Northport since last renewal
   - ii) Total of safety non-compliance in Northport since last renewal

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Name & Designation
(Company's Rubber Stamp)

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for HSE Department use only

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<thead>
<tr>
<th>HSE recommend for new/renewal contract:</th>
<th>YES / NO</th>
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<td>Comment:</td>
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Name: ___________________________ Sign: ___________________________ Date: ___________________________

* Redprint are the Basic Mandatory Compliance in OSHA and Regulations 1994 - "Non Compliance Submission" Will be Considered as Disqualification