



NORTHPORT (MALAYSIA) BHD
(146840-A)

PRE-QUALIFICATION OF TENDERERS APPLICATION
(CIVIL & STRUCTURAL WORKS)

Registered Business Name:

.....

Registered Business

Address:.....

.....

.....

.....

Telephone No:

Fax No:

Dear Sirs

1. We hereby apply to be qualified as Bidder for the

.....

.....

.....

2. We authorise Northport (Malaysia) Bhd (hereinafter termed "The Employer") or its authorised representatives to conduct any investigations deemed necessary to verify the statements, documents and information submitted in this application. For this purpose, we shall authorise any public official, engineer, bankers, manufacturer, distributor, etc or any other person or firm to furnish pertinent information deemed necessary as requested by The Employer for verification of statement and information provided in this application or regarding our competence and standing.

3. The names and positions of persons who may be contacted for further information, if required, are as follows:-

a) Technical

b) Financial

c) Personnel

4. We declare that the statements made and the information provided are complete, true and correct in every detail.

Signed by :

Name in full :

NRIC No. :

In the capacity of :

Duly authorised to sign

on behalf of :

Date :

Company Stamp Chop :

Witnessed by :

Name in full :

Designation :

GENERAL INFORMATION OF COMPANY

PART 1 - To be filled by Joint Venture Companies

Ref.No.	Salient Particulars of Joint Venture Partners
1.1	Name of Joint Venture Company:
1.2	Joint Venture Company Head Office Particulars: Address:..... Telephone No: Fax. No.:..... Email Address:.....
1.3*	Particulars of Approval of "Pusat Khidmat Kontraktor" (PKK) Licences by Kementerian Pembangunan Usahawan, Malaysia. Approval Period : Approval Ref. No : Class Type :

Note :

- * Not applicable in the case of a Foreign Company.
- a) Part 1 - To be filled by Joint Venture Companies.
Part 2 - To be filled by local companies participating individually.
- b) Applicants shall complete either PART 1 or PART 2.

GENERAL INFORMATION OF COMPANY (Cont'd)

PART 1 - To be filled by Joint Venture Companies

Company Name :

Ref.No	Salient Particulars of Joint Venture Partners	
1.4	Partner A.	Partner B **
1.5	Equity Holding in the JV Company:	Equity Holding in the JV Company:
1.6***	Particulars of Pusat Khidmat Kontraktor (PKK) certification:- Certificate No: Date of first registration Validity..... Class Head.....Subhead Status * Bumiputra(Bp)/Non-Bumiputra Validity of Bp status	Particulars of Pusat Khidmat Kontraktor (PKK) certification:- Identification No:..... Date of first registration Validity..... Class Head Subhead Status * Bumiputra(Bp)/Non-Bumiputra Validity of Bp status
1.6	Main Lines of Business a)Since b)Since c)Since d)Since	Main Lines of Business a) Since..... b) Since..... c)Since..... d)Since

Note: * Delete where not applicable
 ** For Additional partners, please submit similar particulars
 *** Not applicable in the case of a foreign company

GENERAL INFORMATION OF COMPANY (Cont'd)

PART 2 - To be filled By Local Contractors participating individually

Company Name :

Ref.No	*Private, *Public, *Quasi-Government
2.1	Head Office Address: Fax No:..... Email Address:..... Telephone No:.....
2.2	Correspondence Address: Fax No:..... Email Address:..... Telephone No:.....
2.3	Particulars of Registration with Pusat Khidmat Kontraktor (PKK) Identification No: Date of first registration Validity Class Head Sub-head Status * Bumiputra (B) / * Non-Bumiputra (NB) Validity of (B) status

GENERAL INFORMATION OF COMPANY (Cont'd)

PART 2 - To be filled by Local Contractors participating individually

Company Name :

Ref.No	*Private, *Public, *Quasi-Government
2.4	Main Lines of Business.: a) Since b) Since c) Since d) Since e) Since f) Since

Note: * Delete whichever is not applicable.

GENERAL INFORMATION OF COMPANY (Cont'd)

PART 3 - To be submitted by all Applicants.

3.1 If the Company or Joint Venture is :-

- *a) an incorporated body registered under the Companies Act, a copy of the Memorandum and Articles of Association of the Company shall be attached and the names and nationalities of the president, vice president, secretary, treasurer including the names and nationalities of major stockholders shall also be attached.

OR

- *b) an unincorporated body of partnership or a firm
 - i) full name and address of all parties (active or inactive)
 - ii) list of amount of capital held by each partner; (active or inactive)
 - iii) copy of Partnership Agreement signed by all partners shall be submitted.

Note : * Delete items not applicable

3.2 Names of Ultimate Holding Company, Subsidiaries or Associated Companies, if any.

3.3 Names of Members of Board of Directors (full name, address, I.C. No.).

3.4 Names of Manager and Length of Services with the Company.

3.5 Names of Principals who sign documents on behalf of the Company.

3.6 A company organisation chart shall be attached.

GENERAL INFORMATION OF COMPANY (Cont'd)

PART 4 - To be submitted by all Applicants.

4.1 Address of Workshop/Yards and Telephone/Fax Numbers.

4.2 Previous Names of company with dates or Changes.

4.3 Previous Partners.

4.4 State if a Member of any Contractors' Association.

4.5 Business Turnover

Description	2005 (RM)	2006 (RM)	2007 (RM)	2008 (RM)
Civil & Structural Works				
M&E Works				
Marine Construction Works				
Others (pls specify)				

FINANCIAL DATA**A. Summary of Financial Statement *****

Item	Description	Value (RM)		
		2006	2007	2008
1.	Authorised Capital			
2.	Issued and Paid-Up Capital			
3.	Reserves, Retained Profit and Minority Shareholders' Interest			
4.	Total Income			
5.	Current Assets			
6.	Investments			
7.	Fixed and Other Assets			
8.	Total Assets : (5) + (6) + (7)			
9.	Current Liabilities			
10.	Other Liabilities & Reserve			
11.	Total Liabilities : (9) + (10)			
12.	Net worth : (8) - (11)			
13.	Working Capital : (5) - (9)			
14.	Debt Equity Ratio : (11)/(12)			
15.	Working Capital to be Guaranteed by Banking Institutions *			
16.	Other Available Credit Resources **			

.....
Signature of Public Accountant

.....
Signature of Contractor

Name:.....

Name:.....

I/C No.:.....

I/C No.:.....

Date:

Date:

Address:.....

Address:.....

.....
(Company's rubber stamp)

.....

FINANCIAL DATA (Cont'd)

B. Financial Background

1. Name/Address of leading Commercial Bank(s) providing Credit Line :-

2. Total Amount of Credit Line ****

- i) Secured overdraft for the project RM _____
- ii) Acceptable letter of guarantee - RM _____

Attach copies of the Audited Financial Statements of the last 3 financial years. These financial statements must be certified by the Accountant.

3. Other Credit Resources :-

- (i) -----
- (ii) -----
- (iii) -----

Note:-

- * Submit guarantee letter from banks.
- ** To attach documentary proof.
- *** This Summary of Financial Statement must be certified by the Accountant.
- **** Amount inserted to be verified by the Bank in the attached form provided (Form D - Letter of Guarantee).

LETTER OF GUARANTEE

To: **Northport (Malaysia) Bhd**

Sirs

Application for Pre-Qualification of Tenderers for the :-

.....
.....
.....
.....

We, the undersigned at the request of the applicant, undertake and guarantee to Northport (Malaysia) Bhd the following upon the award of the above mentioned project to:

.....
.....
.....

(Applicant's Name and Address)

1. We shall provide the applicant with a revolving line of credit amounting to not less than value (RM).....
2. The revolving line of credit shall be maintained throughout the execution of the works until the works are fully completed and handed over to Northport (Malaysia) Bhd.

Signed for and on behalf of the Bank :-

Name (and I/C number)

Designation.....

Bank.....

Banker's seal.....

In the presence of

Name (and I/C number)

Designation.....

Date.....

EXPERIENCE RECORD

Notes to FORM E - Experience Record

1. The details stated in Page E-2 of FORM E shall be of major port construction works in South East Asia completed during the last 10 years – stating total value and annotating the percentage of participation for any of the projects if completed under a joint-venture regime
2. Similar details of major port construction works completed during the last 10 years in areas other than those mentioned in Note 1 above, shall be submitted in Page E-3.
3. The details stated in Page E-4 of FORM E shall be of other (than port) construction works completed during the last 10 years in South East Asia - stating total value and annotating the percentage of participation for any of the projects if completed under a joint-venture regime
4. Similar details of other (than port) construction works completed during the last 10 years in areas other than those mentioned in Note 3, shall be submitted under Page E-5
5. The details stated in Page E-6 of FORM E shall be that of all on-going port projects. – stating total value, percentage of participation for those projects being executed under joint-venture agreement, the expected completion date and also annotating the percentage of works already achieved.
6. Similar details of other (than port) on-going projects apart from those mentioned in Note 5 above, shall be submitted in Page E-7.
7. The details stated in Page E-8 of FORM E shall reflect list of all projects tendered but award decisions have not been announced as yet.
8. For projects undertaken in joint venture, the percentage of participation should be stated.
9. The details furnished shall include:
 - (a) Highest total value of a major port construction projects completed recently.
 - (b) Highest total value of a major port construction project completed in a joint venture, stating also percentage of participation.

FORM G

TYPE	DESCRIPTION	NO. OF EACH	YEAR OF FORM MANUFACTURE	OWNED OR LEASED	CAPACITY/ PERFORMANCE SIZE
1. Barges					
2. Vessels					
3. Construction Equipment					
4. Vehicles, Trucks					
5. Other Equipment					

EQUIPMENT IN GOOD REPAIR PROPOSED FOR THE PROJECT

Applicant to submit the types and numbers of equipment proposed for the project

STAFF PROPOSED FOR EXECUTION OF THE WORKS

Applicant to submit personnel proposed for the Project.

A. HEAD OFFICE

Category	Name(s)	Age	Years of Exp.	Academic Qualification	Proposed Designation	Relevant Experience
General Management						
Administration						
Technical Management						
Site Supervision						
Others						

NOTE: CV's of the work experience of each key staff shall be attached.

STAFF PROPOSED FOR EXECUTION OF THE WORKS
Applicant to submit personnel proposed for the Project.

B. SITE

Category	Name(s)	Age	Years of Exp.	Academic Qualification	Proposed Designation	Relevant Experience
General Management						
Administration						
Technical Management						
Site Supervision						
Others						

NOTE: CV's of the work experience of each key shall be attached.

PROPOSED ORGANIZATION CHART

Applicant to submit personnel proposed for the Project.

- A. PRELIMINARY ORGANIZATION CHART.
- B. NARRATIVE DESCRIPTION OF SITE ORGANIZATION CHART.
- C. DESCRIPTION OF RELATIONSHIP BETWEEN HEAD OFFICE AND SITE MANAGEMENT.

Indicate clearly which responsibility and what authority will be delegated to site management

SUB-CONTRACTORS

Applicant to submit particulars pertaining to parts of the works which he proposed to sub-let.

Section of Works	Approx. Value	Name(s) & Address(es) of Subcontractor(s)	Status		Description, Location of Similar Works Previously Executed by the Proposed Subcontractor
			Bumiputra (BP)	Non Bumiputra (NB)	
1.					
2.					
3.					
4.					
5.					

END